

**Thomas Ford Memorial Library  
Board of Trustees Agenda  
September 25, 2012**

**The Board meets in the small conference room West of the elevator on the main floor of the  
Library at 7:00 p.m.**

1. Minutes \* from the August 21, 2012 meeting Attachment #1
2. Treasurer's Report\* for August 2012 Attachment #2
3. Librarian's Report Attachment #3
4. Visitors
5. Communications
6. Committees:
  - Finance: FY12 Levy update
    - Setting of meeting date for Finance Committee (FY13 budget)
    - Prohibited Gifts Policy review Attachment #4
  - Goals and PR: Minutes of September 5, 2012 Marketing Committee meeting\* Attachment #5
    - Minutes of September 15, 2012 Planning Meeting \* Attachment #6
    - FY13 Initiatives Attachment #7
  - Building and Grounds- update- Milano
  - Personnel- Minutes of September 5, 2012 meeting\* Attachment #8
    - Administrative Aide interviews- Kozak
  - Friends' September 2012 meeting- Kozak Attachment #9
7. New Business
  - Per Capita Grant application with overview Attachment #10
  - Caucus meeting results
  - Security Plan DRAFT- Kozak Attachment #11
8. Old Business
  - Schedule "Coffee with the Trustees"?
  - Capital reserve transfer for ridge tile work

**\*Requires Motion**

**October Board Action**

- Presentation of FY13 budget draft
- Investigate ways to use WSCC's programs to promote Library
- Quarterly review of investments