

Thomas Ford Memorial Library  
Board of Trustees Agenda  
March 22, 2011

*The meeting will be held at 7:00 p.m. in the small conference room at the Library to the West of the elevator on the main floor.*

1. Minutes from the February 22, 2011 meeting Attachment #1
2. Treasurer's Report for February 2011 Attachment #2
3. Librarian's Report Attachment #3A  
Marketing Report Attachment #3B
4. Visitors- Public comment
5. Communications
6. Committees:
  - Finance:** contents of future quarterly financial reports- Landman
  - Goals and PR:** Review Responsibilities of Board/Director Policy Attachment #4
  - Building and Grounds:** Update on tuckpointing project and architect's fee- Milano Attachment #5
  - Friends:** Report on meeting of March 9 - Harris Attachment #6
7. New Business
  - Demonstration by Rick Roche of Media on Demand
  - Library Organization Chart- Attachment #7
  - Eagle Scout project- door refinishing- Milano and Kozak
  - Graham Fund request- Folkerts to ALA Attachment #8
8. Old Business
  - Magazine shelving update - Le Mesurier and Kozak
  - Open Meetings Act and FOIA officers annual training; new OMA Trustee- Kozak

**April Board Agenda Items:**

- Report on Promissory Note Balance
- Review of Computer Use Policy
- Review of Annual Report as prepared by Director
- Quarterly review of investments