



Thomas Ford Memorial Library – Library Board of Trustees Minutes
September 26, 2017

Present: Deneen, Fahrenbach, Greska, Pedersen, Thometz, Wenstrup
Absent: Foster
Also present: Bodewes, Lewandowski

Greska called the meeting to order at 7:00 p.m.

Presentation of Audit Summary for FY16 by Brian LeFevre, Auditor, Sikich LLP
LeFevre reviewed the audit summary, noting that the Library financial reporting and management narrative rated the highest opinion possible. The audited FY16 financial statement will be posted on the Library's website.

MOTION: Minutes of August 22, 2017 meeting of the Board of Trustees. Wenstrup moved to approve as presented the minutes of the August 22, 2017 meeting of the Board of Trustees. Deneen seconded the motion. All approved.

MOTION: Minutes of August 22, 2017 meeting of the Board's Building and Grounds Committee. Wenstrup moved to accept as presented the minutes of the August 22, 2017 meeting of the Building and Grounds Committee. Greska seconded the motion. All ayes.

Treasurer's Report and Vendor List

Wenstrup reviewed the August 2017 financial report and vendor list. Tax revenues continue to be received. All other income and expense was of the ordinary sort.

Fund balances as of August 31, 2017 are:

Library Operating Fund #920	\$815,566.94
Graham Trust Fund #925	\$268,670.36
Building Maintenance Fund #930	\$ 69,124.84
Capital Fund #970	\$115,568.43
Timber Trails Fund #950	\$115,974.34
Debt Retirement Fund #940	\$-15,824.61

MOTION: August 31, 2017 Treasurer's Report

Fahrenbach moved to approve the Treasurer's Report dated August 31, 2017. Wenstrup seconded the motion.

Roll Call:

Greska Aye

Fahrenbach Aye

Deneen Aye

Wenstrup Aye

Thometz Aye

Roll Call:

Greska Aye
Fahrenbach Aye
Deneen Aye
Wenstrup Aye
Thometz Aye
Pedersen Aye
All Approved.

FY18 Budget. Bodewes reviewed progress and timeline: Finance Committee meet in October to review FY18 draft #2 budget, draft #2 budget presented at October Board meeting, approval of the levies/final budget at November Board meeting, presentation of FY18 budget to Village Board for adoption at December Village Public Hearing, forwarding of documents by the Village to the County for filing.

Building and Grounds: Bodewes / Lewandowski

The telephone system has been ordered and will be installed in October. The network server has also been ordered. Two stone benches are being installed at the entrance of the Library. The benches, honoring the lives of David B. Woodward, former Library trustee, and Barbara Findlayson, former McClure teacher, were bestowed through memorial contributions from respective families and friends.

Foundation

Greska reported on the September 19 meeting. The annual appeal is set to be mailed in mid-October. Promotion/ticket sales are underway for the November 12 event Conversation with Carey Cranston, President of the American Writers Museum. A garden seating area honoring the service of retired Library Director Anne Kozak will be installed in October. Bodewes gave a presentation on the 2018 referendum to finance Library interior renovations. The Foundation pledged its full support, and will determine appropriate referendum activities. Funding for the production of project renderings was approved in the amount of \$4,000.

Friends

Wenstrup reported on the September 13 meeting. Funding for winter programming was approved in the amount of \$2,495. The annual fall book and bake sale will be held October 20-22. The WS Friends is now a registered charity with the AmazonSmile program, which donates .05 of purchase price of eligible products to benefit a specified charity; this will be promoted. Bodewes gave a presentation on the 2018 referendum to finance Library interior renovations. The Friends offered their full support. The Board expressed appreciation to the Friends for their abiding support which makes possible many programs.

Old Business

Referendum Update and Timeline

Greska and Bodewes presented the renovation and referendum plan and request at the Village Finance Committee and Village Board meetings on September 11. The Village Board agreed to place a resolution on the agenda at its October Board Meeting that would authorize the placement of a referendum on the March 2018 ballot on our behalf. A formal resolution will be placed on the docket for October Village Board meetings (discussion on October 9, ratification on October 23). Local press covered the discussion. An informational packet for the public will be prepared. Renovation project renderings will be prepared by