



Thomas Ford Memorial Library  
Board of Trustees Agenda  
October 24, 2017

*The Library Board will meet at 7:00 p.m. in the meeting room on the first floor of the Library to the West of the elevator.*

1. Minutes\* from the September 26, 2017 meeting Attachment #1
2. Treasurer's Report\* for September 2017 Attachment #2
3. Librarian's Report Attachment #3  
Teen Liaison Report  
Department Head Report: Sandy Frank, Circulation
4. Visitors
5. Communications
6. Committees:
  - Finance: FY17 Budget information - Bodewes Attachment #4
  - Minutes of September 26, 2017 meeting Attachment #5
  - Library investment update Attachment #6
  - Building and Grounds: Project update - Bodewes/Lewandowski
  - Landscaping Update - Bodewes
  - Friends: Book Sale and activities report - Wenstrup
7. Old Business
  - Referendum Update - Greska/Bodewes
8. New Business
  - Graham Funds Policy\* Attachment #7
  - November/December Board meeting date
  - Evaluation Tool for Director's Annual Review Attachment #8

*\*Indicates a motion is required*

**November Board Action**

- Adopt tax levy requests for Library Operating, Building Maintenance, and special levies
- Adopt budget /forward levy requests to Village
- Review proposed staff raises (Closed Session)
- Distribute forms for evaluation of Director (January 2018 evaluation)