



**Thomas Ford Memorial Library  
Board of Trustees Agenda  
January 24, 2017**

**The meeting will take place @7:00 p.m. in the small meeting room on the 1<sup>st</sup> floor.**

1. Minutes\* from the November 29, 2016 Attachment #1
2. Treasurer's Report\* for November 2016 Attachment #2A  
Treasurer's Report\* for December 2016 Attachment #2B
3. Librarian's Report Attachment #3A  
Metrics Report on database use (4<sup>th</sup> quarter 2016) Attachment #3B  
Teen Liaison Report
4. Visitors- Public Comment
5. Communications
6. Committees:
  - Finance:** Report on December 2016 Public Hearing - Greska  
Quarterly review of investments Attachment #4  
Space Utilization Committee Update
  - Building and Grounds:** Update on building projects - Milano
  - Marketing and PR:** Calendar for FY17 policy review schedule\* Attachment #5  
2017 Marketing Goals Attachment #6
  - Foundation:** Report on January 17<sup>th</sup> meeting - Greska
  - Friends:** Report on January 4<sup>th</sup> meeting Attachment #7
7. New Business
  - Resolution to comply with the Government Travel Expense Control Act Attachment #8
  - Review of Executive Session minutes\* Attachment #9
  - March Board meeting date (conflicts with Spring break)
8. Old Business
  - Report on Staff In-service Day (December 9<sup>th</sup>) - Lewandowski

\*Requires motion

**February Board Action:**

- Present Board Action Calendar (for Board goals excerpted from Long-Range Plan)
- Complete economic disclosure statements from Cook County
- 2017 Board Strategic Goals discussion/refinement