



Thomas Ford Memorial Library
Board of Trustees Agenda
August 23, 2016

The meeting will be held at 7:00 p.m. in the small conference room at the Library west of the elevator.

1. Minutes* of the July 26, 2016 meeting Attachment #1
2. Treasurer's Report* for July 2016 Attachment #2
3. Librarian's Report Attachment #3
4. Visitors
5. Communications
6. Committees:
 - Finance: 2015 audit- Letten Attachment #4
 - Quarterly review of investments Attachment #5
 - Budget cycle for 2017
 - Building and Grounds: Building project update- Milano
 - FY17 Committee Goals/Needs- Finance, Personnel, Technology, Building/Grounds, Marketing
7. New Business
 - Review of Materials Selection and Circulation Policies Attachment #6 and #7
 - September Board Planning meeting (discussion)
 - Teen Liaison to the Board
 - Proposal Teen/Tween Services for 2016-17 school year Attachment #8
8. Old Business
 - Space Utilization Study implementation discussion
 - Retirement activities for Director Kozak

**indicates a motion is required*

September Board Action

- **Begin work on FY17 budget (Finance Committee)**
- **Review Prohibited Gifts Policy**
- **Presentation of Board Committee goals for FY17**