



**Thomas Ford Memorial Library  
Board of Trustees Agenda  
May 24, 2016**

**The meeting is at 7:00 p.m. in the small conference room to the west of the elevator on the main floor.**

**Friends ceremony: Recognition of Donna Perkowski and Jim and Linda McGuire**

1. Minutes of the April 26, 2016 meeting\* Attachment #1
2. Treasurer's Report for April 2016\* Attachment #2
3. Librarian's Report Attachment #3  
Teen Liaison Report
4. Visitors
5. Communications
6. Committees:
  - Finance Committee: Library Insurance Attachment #4
  - Building and Grounds: Building project(s) update- Milano  
Appraisal proposals\* Attachment #5
7. New Business
  - Review of non-resident card fee\*- Kozak Attachment #6
  - Review of Sexual Harassment Policy\* Attachment #7
  - Marketing: Update on promotional campaign- Wenstrup
  - Friends: Report on May meeting- Wenstrup Attachment #8
8. Old Business
  - Minutes of the Personnel Committee of 4/26/16 Attachment #9
  - Director search update- Schumm

\*motion required for this agenda item

**June Board Action**

- Space Utilization Study presentation
- Signup for attendance at Summer programs (part of "Meet Your Trustees" campaign)
- Adopt resolution for .02% Building Maintenance Levy
- Ascertain prevailing wage rate and assure Library compliance
- Examine preliminary audit for FY15 to determine fund balances