



Thomas Ford Memorial Library  
Board of Trustees Agenda  
January 26, 2016

The meeting will take place @7:00 p.m. in the small meeting room on the 1<sup>st</sup> floor.

1. Minutes\* from the November 30, 2015 Attachment #1
2. Treasurer's Report\* for November 2015 Attachment #2A  
Treasurer's Report\* for December 2015 Attachment #2B
3. Librarian's Report Attachment #3A  
Metrics Report on database use (4<sup>th</sup> quarter 2014) Attachment #3B
4. Visitors- Public Comment
5. Communications
6. Committees:
  - Finance:** Report on December 2015 Public Hearing- Letten  
Update on EdwardJones account  
27<sup>th</sup> pay period in 2016  
Quarterly review of investments- Attachment #4
  - Building and Grounds:** Update on building projects - Milano
  - Goals and PR:** Calendar for FY16 policy review schedule-\* Attachment #5  
Kozak's 2016 goals- Attachment #6
  - Marketing/PR:** Social Media Policy\* Attachment #7
  - Foundation:** Report on January 19<sup>th</sup> meeting- Greska
  - Friends:** Report on January 13<sup>th</sup> meeting Attachment #8
7. New Business
  - Revised proposal for Space Utilization Study Attachment #9
  - Review of Executive Session minutes\*
  - March Board meeting date (conflicts with Spring break)
8. Old Business
  - Parking on Chestnut
  - Report on Staff In-service Day (December 11<sup>th</sup>)- Lewandowski  
\*Requires motion

*Executive Session/ Matters of Personnel: Evaluation of Library Director*

**February Board Action:**

- Present Board Action Calendar (for Board goals excerpted from Long-Range Plan)
- Complete economic disclosure statements from Cook County
- 2016 Board Strategic Goals discussion/refinement