

**Thomas Ford Memorial Library  
Board of Trustees Agenda  
July 27, 2010**

*The meeting will be held at 7:00 p.m. in the small conference room at the Library.*

1. Minutes\* of the June 22, 2010 meeting Attachment #1
2. Treasurer's Report for June 2010 Attachment #2  
Vendor List\*
3. Librarian's Report Attachment #3A  
Marketing Report Attachment #3B  
Metrics Report Attachment #3C
4. Visitors
5. Communications
6. Committees:
  - Finance: Quarterly review of Investments- Landman  
Promissory Note payment schedule- Landman
  - Goals and PR: Review of Graham Fund Policy\* Attachment #4
  - Building and Grounds: Update on work completed- Kozak Attachment #5  
Final payment to architect\*- Fahrenbach  
Minutes of 7/20/10 meeting- Attachment #6
7. New Business
  - SWAN agreement\*- Kozak
  - Quotes for repair of duct leaks- Kozak
  - Website work update- Kozak Attachment #7
  - Board member/ Committee Input form- Kozak Attachment #8
  - Selection of date for September planning meeting
  - Foundation: report on July 20 meeting- Kozak
8. Old Business
  - Soliciting patron support for library system funding- Kozak Attachment #9
9. Executive Session\* to determine need for continued confidentiality of minutes

*\*indicates a motion is required*

**August Board Action**

- **Review of Safe Child Policy (Goals and PR Committee)**
- **Report on information collected for Strategic Plan from Staff, Board committees, etc. regarding needs and priorities for FY11, including estimated costs**
- **Library's green initiatives (Per Capita Grant requirement)**